

Present: Sandy May, Julia Turney, Dianne Macondray Diana Brooks, Pat Kuentzel, Barbara Orcutt, Lenore Bayuk, Jody Burns, Caitie Blethen, Susan Kunk. Visitor: Ann Whirlledge-Karp of Lopez Island

April Board Minutes approved.

Treasurer's report:

General Fund: \$10,108.24
 Net Income: \$ 4,547.42
 Lopez Island: \$ 1,428.88
 Orcas Island: \$ 1,748.94
 SJ Island: \$22,471.91

Total Assets (Checking/Savings) \$40,306.21

Native Plant Sale grossed \$6,940.00. Expenses were approximately \$3,600.00

The May Plant Sale grossed \$4,159.00. Expenses to date are \$581.91

Lopez Island Master Gardeners would like to establish a petty cash fund to pay for small purchases. The Board agreed this was a good idea stating that an accurate record of expenses and approval of expenses should be kept. It was further discussed that each island could establish a petty cash fund from their own fund monies if they chose. Again it was emphasized that criteria for the expenses from the petty cash fund, such as limits, and accurate records of approval and expenditure must be kept. The Board did not believe they needed to approve the establishment of these petty cash funds.

Discussion of the need to deposit Lopez Apple Heritage Orchard grant monies into the MGFSJC budget and not keeping it separate from the MGFSJC bank account. It was agreed that Pat Kuentzel would send a check to Nancy Forker for the grant received from the Thrift Shop (\$1,000.00) so that it could be incorporated in the MGFSJC bank account records.

The Board agreed it would discuss the guidelines for awarding project funds and application form which MG projects need to complete to apply for funds from the general fund at the next meeting.

Business:

Heritage Apple Project located on Lopez Island.

Apples are thriving. Applied for King County Grant of \$1500.00 Received from the Lopez Thrift Shop a grant for \$1000.00 to cover expenses for irrigation. Future grants will be written to support orchard fencing and community education workshops. Working on fund raising. Signage is being designed and will eventually be ordered. Some confusion about the mowing of the orchard, but will be worked out. Trees will be planted in permanent sites in the fall.

The Heritage Apple Project Committee applied for a \$2,000.00 grant from the MGFSJC general fund to support the project. Some discussion about limiting the amount of individual grants from the general fund to \$1000.00 in order to spread the grant monies around to all possible projects occurred. As no other project has applied for a grant from the general fund no action was taken.

Following motion was moved and seconded: "The MGFSJC agrees to encumber \$2,000.00 for support of the Heritage Apple Orchard project located on Lopez Island. The encumbrance will be for the calendar year 2017. Motion was approved.

Annual Gardening Workshop Workshop: October 7-2017: Brown Paper tickets site has been created. Our web site has info and paper application for registration. All speakers and schedule are confirmed. This information is posted on the MGFSJC web site. Post cards and flyers have been made and distributed. The chairman of the fund raising effort has a personal emergency, but a couple of other folks have stepped up and we are hopeful the effort will be successful. Pat Kuentzel will approach Sunset Builders for a sponsorship.

MGFSJC web site has been updated with bio information and photos of board members. We are attempting to get photos of all Master Gardener activities submitted to the web site and posted in a timely fashion. Photos and information about Heritage Apple project will be sent to Sandy May with a description of the heritage apple varieties. Caitie is trying to keep the calendar updated.

Program update: Interns are doing well with good feedback from mentors. The SJC Fair is big thing right now. Caitie is working with a small team to put together a booth. 50% shifts signed up. Information about pollinators and bees will be sent out to volunteers signed up for the fair so that they are comfortable answering questions. An evaluation matrix measuring the impact of the Master Gardener booth at the Fair is being developed. We would like to know if there is a big enough impact to warrant continuing a separate presence at the Fair. Thanks to everyone for the submission of data information form required when in contact with community members. We would like to get write up about the reasons behind the information gathering for Master Gardeners who are challenged.

Action Items: Julia said she would send board folders to Susan and Lenore.

Next meeting date: Monday, Oct. 16, 2017 on San Juan Island.